SAMPLE REQUEST FROM PLAN OWNER TO ADMINISTRATOR FOR CHARITABLE DISTRIBUTION FROM IRA

Name of Plan Administrator:

Address of Plan Administrator: City, State, Zip Code:

RE: Request for Qualified Charitable Distribution from IRA Dear Sir or Madam:

Please accept this letter as my request to make a direct qualified charitable distribution (QCD) from my IRA Account, #

Please issue a check in the amount of $ payable to Christ For The Nations (Tax ID: 75-0859667) at the address below:

Christ For The Nations

c/o Donor Development Department

P O Box 769000

Dallas, TX 75376-9000

In your transmittal to the charity, please memorialize my name and address as the donor of record in connection with this transfer. This gift should be designated to . Please copy me on your transmittal.

It is my intention to have this transfer be treated as a QCD and that this QCD shall be used to satisfy, in whole or in part, my Required Minimum Distribution (RMD) in the year of transfer, if applicable. It is also my intention for this transfer to qualify as a QCD during the tax year. Therefore, it is imperative this distribution be postmarked no later than December 31,

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If you have any questions or need to contact me, I can be reached at (telephone). Thank you for your assistance in this matter.

Sincerely,

Name of Plan Owner:

Address of Plan Owner:

City, State, Zip Code: