

**SAMPLE LETTER FROM DONOR INFORMING CHARITY OF FORTHCOMING
QUALIFIED CHARITABLE DISTRIBUTION FROM ADMINISTRATOR**

Director of Development
Christ For The Nations
PO Box 769000
Dallas, TX 75376-9000

Dear Christ For The Nations:

It is my pleasure to inform you that I have requested a qualified charitable distribution from my Individual Retirement Account for

_____ (Christ For The Nations - general purposes) or

_____ (special designation*) _____

in the amount of \$_____ from my plan trustee/administrator:

Name of Trustee/Administrator: _____ Contact
Information: _____

It is my intent to comply with the "qualified charitable distribution" requirements of Section 408(d) (8) of the Internal Revenue Code. It is also my intention for this transfer to qualify as a QCD during the _____ tax year.

Accordingly, upon your receipt of payment from my trustee/administrator, please send me a written acknowledgement that states the amount of my gift, that no goods or services were transferred to me by Christ For The Nations in consideration for this gift, and that my gift will not be placed in a private foundation, donor advised fund or supporting organization.

If you have any questions or need to contact me, I can be reached at (telephone)(_____) - _____

Sincerely,

Donor: _____

Address: _____

City, State, Zip Code: _____

*If you are considering a special designation, please contact our Development office at (214) 302-6375 or email Development@cfni.org to ensure we can accommodate your giving goal.